



Forgot your Ambria Password?

Don't worry, it is easy to recover.



Password Recovery – STEP 1

- Go to www.ambria.edu and click “Sign in”

The image shows a screenshot of the Ambria College of Nursing website. At the top right, there is a navigation bar with a "Live Chat" icon, a "Hello. Sign in" link (with a red arrow pointing to it), and a "New Applicant? Start here" link. Below this is a main navigation menu with red buttons for "HOME", "ADMISSIONS", "PROGRAMS", "FINANCIAL AID", "COMMUNITY", and "CONTACT US". The main banner area has a dark background with white text. On the left, it says "DAY, EVENING, WEEKEND CLASSES" followed by "LPN. RN. BSN" in large letters, and "FULL TIME & PART TIME PROGRAMS" below. On the right, it says "Now Accepting Applications for SUMMER 2015 - DEADLINE APR. 27" with a red "Get Started Now!" button and a link "or learn more." at the bottom center are three white circles.

ambria
COLLEGE OF NURSING

Live Chat | Hello. **Sign in** | New Applicant? Start here

HOME ▾ **ADMISSIONS** ▾ **PROGRAMS** ▾ **FINANCIAL AID** ▾ **COMMUNITY** ▾ **CONTACT US** ▾

DAY, EVENING, WEEKEND CLASSES
LPN. RN. BSN
FULL TIME & PART TIME PROGRAMS

Now Accepting Applications for
SUMMER 2015 - DEADLINE APR. 27

Get Started Now! or learn more.

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Password Recovery – STEP 2

- Then click “**Forgot my password**” link.

The screenshot shows a 'USER AUTHORIZATION' dialog box with a 'CLOSE' link in the top right corner. The main heading is 'Login or Register' in red. Below this, a message states: 'You must be registered user to proceed. Please login or register below.' The dialog is split into two columns. The left column is titled 'Already registered? Please Login.' and contains a 'Login Name:' label with an input field, a red link for 'Forgot my login name.', a 'Password:' label with an input field, a red link for 'Forgot my password.' (which is circled in red in the image), and a red 'Login' button. The right column is titled 'New to the Site?' and contains the text 'Sign up in a few easy steps!' and a red 'Register' button. At the bottom of the dialog, there is a footer with the text 'Ambria College of Nursing is the only private nursing school' and 'Address: Ambri'.

Password Recovery – STEP 3

- Type your **personal** email address and click “Recover Credentials”

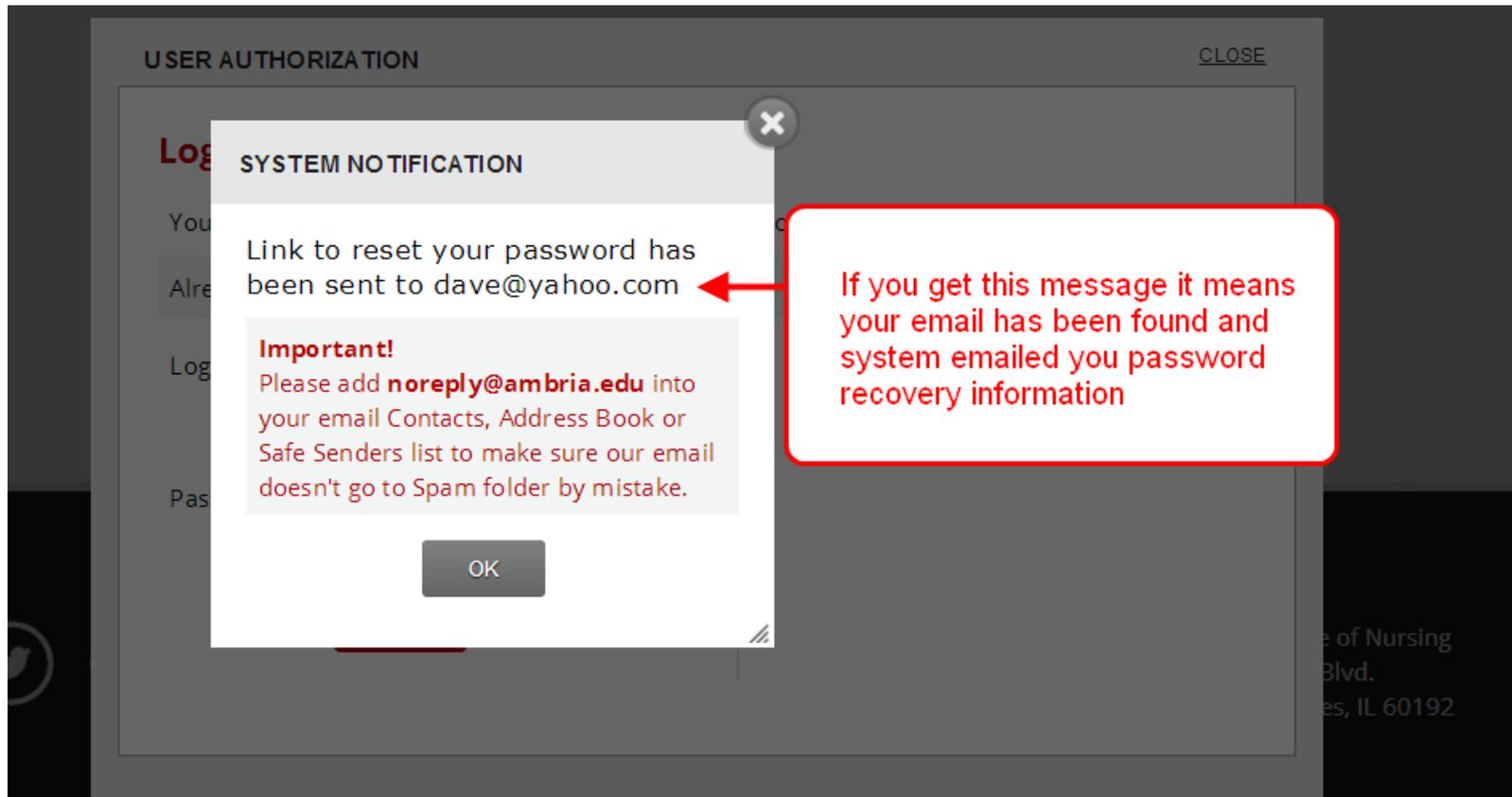
The screenshot shows a web interface titled "USER AUTHORIZATION" with a "CLOSE" link in the top right. The main heading is "Login or Register". Below this, a message states: "You must be registered user to proceed. Please login or register below." There are two columns of options. The left column is titled "User credentials recovery" and contains the text: "You can recover your user credentials by entering your email. Your credentials will be sent to the email address you provided during registration." Below this text is a text input field labeled "Your email:" and a red button labeled "Recover Credentials". A red arrow points from a text box on the right to the "Your email:" input field. The right column is titled "New to the Site?" and contains the text: "Sign up in a few easy steps!" and a red button labeled "Register". At the bottom left of the form area is a link: "[Back to Login Screen](#)".

TIPS:

- If you have multiple personal email addresses and you don't remember which one is on record at Ambria you can try typing all emails one by one until you find the right one.
- If you no longer have access to personal email that is on your student record at Ambria you need to email support team at support@ambria.edu

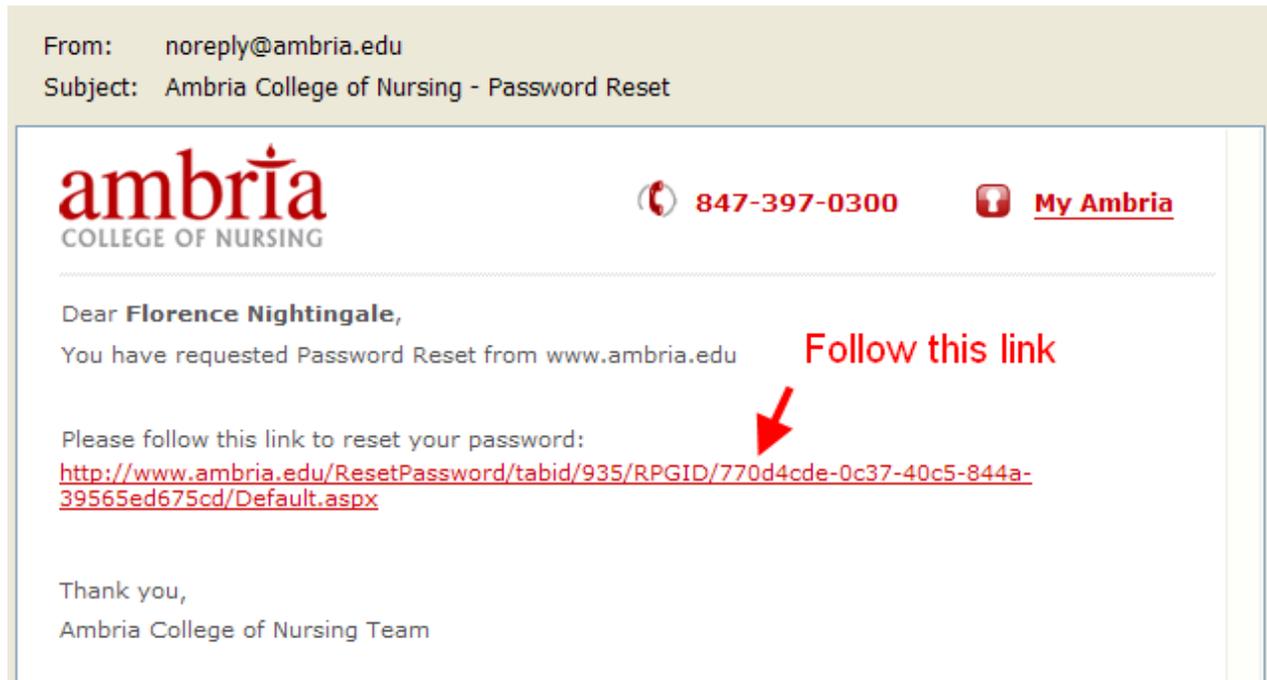
Password Recovery – STEP 4

- If system successfully finds your **personal** email address in your student profile you will see a message like this:



Password Recovery – STEP 5

- Check your mailbox of the email address you provided. You will receive password recovery message from Ambria. Open it and follow password recovery link.



- NOTE:** If you did not receive this email from Ambria within 3 minutes this typically means the email went to a “Spam” or “Junk Mail” folder.
1. Find this email in “Spam” or “Junk Mail” folder. Select it and click “Not Spam” or “Add to Safe Sender List” button.
 2. Go to Contacts and add noreply@ambria.edu as your Contact. This will prevent Ambria emails going to Spam folder in the future.

Password Recovery – STEP 6

- This is a final step of recovery.
Type in a new password and click **Reset Password** button.



[Live Chat](#) | [Hello. Sign in](#) | [New Applicant? Start here](#)   

[HOME](#) [ADMISSIONS](#) [PROGRAMS](#) [FINANCIAL AID](#) [COMMUNITY](#) [CONTACT US](#)

[Home](#) > [Reset Password](#)

Your Ambria.edu Password Reset

Your User Name FN1111111

New password

Confirm password

[Reset Password](#)

Password Rules

➤ Your password is subject to certain rules.

1. Must be at least 8 characters long.
2. Has to include both letters and numbers.
3. Cannot be easily guessed word or “typical password”.
4. Cannot be same as your previous passwords.
5. Use of special characters like !@#\$%^&*() is recommended.
6. Spaces are not allowed.

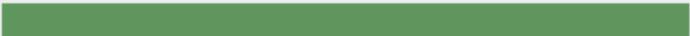
Your Ambria.edu Password Reset

Your User Name FN1111111

New password

Confirm password

Password Strength

 Strong

Password Rules

- ✓ 8-20 characters
- ✓ Password cannot match User ID
- ✓ Upper and Lower Case Recommended (not required)
- ✓ At least 1 Letter and 1 Number Required
- ✓ Special Characters Allowed (not required)
- ✓ Spaces Not Allowed
- ✓ Cannot be an Easily Guessed Password

OK